

Candidate Information Bulletin



STATE OF UTAH Psychologist

Examinations

- Examination for the Professional Practice of Psychology (EPPP)
- Utah Psychology Law Examination

Eligibility

To obtain a Utah Psychologist license, you must have completed certain educational and training requirements. You must complete an application for licensure, pay the fee, pass the Examination for the Professional Practice of Psychology (EPPP) and the Utah Psychology Law Examination.

Licensure Process

You must file your application with the Division of Occupational and Professional Licensing. Submit application and fees to:

By US Mail

Division of Occupational and Professional Licensing
P.O. Box 146741
Salt Lake City, UT 84114-6741

By Delivery or Express Mail

Division of Occupational and Professional Licensing
160 East 300 South, 1st floor
Salt Lake City, UT 84111

Attach a check or money order, payable to the Division, in the amount of **\$100.00**. The application process must be completed within a six-month period.

Applications for licensure are available on the Internet at:

<http://www.dopl.utah.gov>

You may also obtain them from:

Exterior
5486 South 1900 West, Suite C
Taylorsville, UT 84118
801.355.5009

Examination Process

After you have received Board approval, Exterior will mail you the Application for Computerized Testing for the EPPP. Return your completed EPPP application and fees to:

Exterior
5486 South 1900 West, Suite C
Taylorsville, UT 84118
801.355.5009

The Utah Psychology Law Examination must be taken after the EPPP examination. The Utah Psychology Law Examination may be taken by appointment Monday through Friday at Exterior.

Candidates with Special Needs

If you require a special testing accommodation under the *Americans with Disabilities Act* (ADA), contact Exterior to obtain an Accommodation Request Form. You will be required to submit written verification of your disability prior to scheduling your examination.

Examination Fees

Return the completed EPPP application and fees to Exterior. **Examination fees are nonrefundable and nontransferable.**

EPPP	\$490.00
Utah Psychology Law Examination	\$ 55.00

An additional examination administration fee will be collected by Prometric when scheduling the appointment take the EPPP examination.

Endorsement candidates approved by the Psychologist Licensing Board may take the Utah Psychologist Law Examination by appointment. Contact Exterior to schedule your examination.

Registering for the EPPP Examination

Complete the computer-scannable Application for Computerized Testing for the Examination for Professional Practice in Psychology. Follow the instructions for completing the application. Incomplete applications will be returned. Submit completed application and EPPP Fee Form with required fees to Experior.

Experior will approve scannable application forms of eligible candidates and mail the forms to Professional Examination Services (PES).

PES will scan applications and send an “authorization-to-test” letter to each eligible candidate containing a toll-free number to call to schedule the examination.

Candidates will call Prometric’s national call center to schedule their examination at their chosen location. Candidates must sit for the examination within 60 days of the date on the “authorization-to-test” letter provided by PES.

Score Information

Scores will be reported to Experior on a monthly basis. Experior will report scores to candidates by mail. Scores will not be available at the Prometric Testing Center. Scores will not be available by telephone.

Retakes

If you do not pass the EPPP examination, you may retake it up to two times. After the third fail, you must submit a plan of action to the Board before being eligible to retake the EPPP. Experior will send failing candidates the necessary application forms to retake the EPPP. Candidates must wait for a period of 60 days between administrations to schedule an appointment to retake the examination.

You may retake the law examination by appointment at Experior. Contact Experior at 801.355.5009 to schedule an appointment to retake the Utah Psychology Law Examination.

EPPP Content Outline

A summary of EPPP content areas can be found online at: www.asppb.org

Registering for the Utah Psychology Law Examination

The Utah Psychology Law Examination is administered five days a week (Mon.-Fri.) at Experior located at 5486 South 1900 West, Suite C, Taylorsville, UT 84118, and once per month in St. George, Utah. Register for the examination either:

1. **By mail.** Complete the enclosed Examination Application and return it by mail with your examination fee(s) to Experior. You will be scheduled for an appointment at the first available time approximately one week after your application is received. Experior will mail you an Admission Letter providing you with the exact date and time.
2. **By telephone.** You can schedule your appointment by calling Experior at 801.355.5009, between 8:30 a.m. and 4:30 p.m., Monday through Friday, and paying for your examination using a major credit card (MasterCard or Visa).

Payment must be made in advance. You may reschedule your examination for a \$10.00 rescheduling fee up to the time of your appointment. If you fail to appear for your appointment, your examination fee will be forfeited and you must reapply for the examination. No exceptions. **All examination fees are nonrefundable and nontransferable.**

Computerized Testing

Examinations are administered using Experior’s user friendly, Windows-based, computerized testing system. Experior uses IBM compatible personal computers, similar to what you may have at home or in your business. You do not need any computer experience to use this system. In fact, you will only need to use five keys on the keyboard to take the test. (The other keys are disabled—there is no way you can harm the computer, the program or the test by touching the wrong key.)

Prior to beginning your examination you can take a practice examination to become familiar with the computer testing system. A staff member will be available to help you if you need further assistance.

You will receive your score at the conclusion of the examination.

Walk-In Testing

Candidates may “walk in” and test on a space-available basis for an additional \$10.00 fee. No reservation is required. The examination fee plus the walk-in fee must be paid prior to taking the examination.

Out of State Candidates

If you are out of state, you may arrange with Experior to take the examination at any recognized testing center such as a university or community college. You must make the arrangements with the testing center and then send Experior the required information along with the fee that includes an additional \$50.00 out-of-state testing fee. Please include the following:

1. Candidate name, address and phone number
2. Name of examination
3. Testing Center name, address, phone number and the name of the contact person
4. Test Fees: examination fee (including additional \$50.00 testing fee).

Candidates are responsible to pay the testing center any required fee.

Experior will mail the examination in a sealed envelope to the contact person at the testing center with instructions for administration. Experior will ship examinations to the testing centers within one week after requests have been received. Candidates are responsible to check with the testing center to make sure the examination has arrived by the testing date. Candidates will have a two-week period to take the test once the examination has been shipped to the testing center.

After the examination, the testing center will then mail the examination back to Experior for scoring and the scores will be mailed to candidates within one week. Candidates are responsible for reporting their scores to the state.

Note: All out-of-state candidates will take paper/pencil examinations.

What to Bring to the Law Exam

Bring your Admission Letter and photo identification.

Utah Psychology Law Exam

The Utah Psychology Law Examination is a closed-book examination that consists of 58 multiple-choice questions. You will have 2½ hours to complete the examination. A minimum of 75 percent of the examination questions must be answered correctly to pass the examination.

Law Exam References

A Study Guide (consisting of two booklets) has been prepared to assist you in preparing for the Law examination. This Study Guide includes every question that could be included on the actual examination along with the answers, a content outline listing the sources from which the examination was developed and relevant sources (i.e., state statutes, rules, etc.). The cost of the Study Guide is \$25.00 (plus shipping/handling and tax). You may order this Study Guide by calling Experior or by completing and submitting the enclosed Order Form.

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